

Scrutiny Standing Panel Agenda



Customer Services and ICT Scrutiny Standing Panel Monday, 27th November, 2006

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.30 pm

Democratic Services Officer: S G Hill - Senior Democratic Services Officer
Tel: 01992 564249 Email: shill@eppingforestdc.gov.uk

Members:

Councillors Mrs M McEwen (Chairman), Mrs P K Rush (Vice-Chairman),
Councillor Mrs D Borton, R Church, M Cohen, P McMillan, Mrs C Pond, Mrs P Richardson,
Mrs P Smith, Mrs L Wagland and J M Whitehouse

1. APOLOGIES FOR ABSENCE

2. NOTES OF THE LAST PANEL MEETING (Pages 3 - 8)

To consider and approve the notes of the last meeting of the Panel held on 14 August 2006 (attached).

3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

4. DECLARATION OF INTERESTS

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 9 - 10)

(Chairman/Lead Officer) At the last meeting it was agreed that the Terms of Reference would be revised. This is attached.

6. WEBCASTING PILOT (Pages 11 - 26)

(Head of Research and Democratic Services) To consider the initial report on the pilot.

7. CORPORATE CONTACT CENTRE - PROGRESS REPORT

8. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

9. FUTURE MEETINGS

The next scheduled meeting of the Panel is on 7 February 2007 at 7.30 p.m. in Committee Room 1.